

BYLAWS: Manie Musicale Collaborative

Article I: Name

The name of the organization shall be *Manie Musicale Collaborative*.

Article II: Object (Purpose, Aim)

The object of this organization shall be to promote the French language and culture through the study of music, to stimulate professional growth for teachers of French at all levels, to foster diversity, and to help students improve their language skills while having fun.

Article III: Membership

The Executive Board is ultimately responsible for all decisions, with input from the Advisory Board as needed. The Executive Board consists of **three officers**: the Co-Presidents and the Secretary-Treasurer. **The Executive Board is authorized to approve stipends when appropriate.**

Advisory Board members are members without administrative rights. **Advisory members include, but are not limited to, group moderators and team leads.**

Participants are not members of the Manie Musicale Collaborative but will have access to the website, Facebook page and group, and resources. Participants must be a current or former world language teacher at any level.

There are no dues or membership costs associated with the Manie Musicale Collaborative.

Participation may be initiated at any time and is recurring henceforth.

Article IV: Officers

1. The officers of Manie Musicale Collaborative shall be two Co-Presidents, and a Secretary-Treasurer.
2. The duties of the Presidents shall, in addition to the usual ones of calling and presiding over meetings of the chapter, approve all orders drawn against funds of the chapter, and shall appoint the Administrator(s) of any sub group associated with the Manie Musicale Collaborative. All major decisions related to this group will be made collaboratively by the co-presidents, with input from the secretary-treasurer and/or advisory board, as needed.

The Presidents' terms shall be for life or until either decides to pursue other interests.

3. The Secretary-Treasurer shall keep detailed financial accounts of receipts and disbursements, and make a complete financial report yearly to presidents at the board meeting. They shall keep the minutes of the business meetings, make the necessary mailings to members, and serve as custodian of the constitution and records. **The secretary-treasurer will disburse stipends and payments as necessary.** The secretary-treasurer is responsible for filing the taxes every year. The term of office of Secretary-Treasurer shall be for life or until the Secretary-Treasurer decides to pursue other interests.

4. If an office becomes vacant through death, resignation, or absence of the incumbent, the vacancy shall be filled for the remainder of the term by appointment of the Executive Board.

Article V: Meetings

The Executive Board shall have at least two meetings a year. Other special meetings may be called by the Executive Board as needed and/or to consult with Advisory Board members **and/or teams.** Co-Presidents shall communicate frequently during Manie "season", which is defined as one month before the contest begins each year and throughout each year's event. Weekly check-ins are recommended to ensure the process runs smoothly

Article VI: Executive Board

The Executive Board shall consist of the three officers. It is authorized to conduct all important business between meetings, and may be called into session or consulted by telephone, letter, e-mail, or message at the initiative of the Presidents. Its decisions will be reported to the Advisory Board and participants as appropriate.

Article VII: Independent Contractors and Volunteers

Although the Manie Musicale Collaborative does not have employees, the Executive Board reserves the right, at its discretion, to provide gifts and/or monetary stipends to volunteers as a thank you for their hard work. Independent contractors may also be compensated for their services provided the Executive Board authorizes said disbursement of funds.

Additionally, the Executive Board may provide a reasonable annual stipend or other compensation to directors, officers, or other individuals for services performed on behalf of the Corporation, provided that approval is noted in writing in the minutes of a meeting. The decision will be reviewed on a yearly basis.

Article VIII: Amendments

The Constitution may be amended by a two-thirds vote of the Executive Board present at any regular or special meeting providing that notice announcing the exact nature and wording of the proposed amendment shall have been sent in writing to each member of the Executive Board in advance, along with the time and place of the meeting.

Article IX: Dissolution

This group may be dissolved by the consensus of all three Executive Board members, after consultation with the Advisory Board. Every effort will be made to “pass on” the materials and resources from the Manie Musicale event to a person or persons who wish to continue with it. Any remaining funds following dissolution will be donated to the AATF-Maine.

Created on 11/21/21

Adopted unanimously on 1/9/2022

Amended: Jul 18, 2026

Adopted : TBD